



2019 Continuing Education for Medical Office Professionals

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Certified Medical Office Manager (CMOM)[®]

Gain the skills needed to take charge of a practice administrator role.

Designed for experienced and aspiring medical office managers, the CMOM certification program teaches advanced concepts in the administration and management of policies, risks, and financial responsibilities. The expertise gained in this program will protect providers, motivate employees, and improve the practice workflow.

Concepts covered in this course include:

- Practice administration, facility, operational, and time management
- Employee relations, laws, guidelines, team-building, and managing conflict
- Financial responsibilities including budget planning, budgeting, cost analysis
- MACRA and Quality Payment Program guidelines
- Contracts, physician credentialing, fee schedules, budgets, revenue and cost-accounting, patient-payer mix calculation
- Managed care/group participation: HMO, IPA, MSO, PPO, health insurance exchanges

Candidates for the CMOM certification course should have a minimum of one year of experience working in a medical practice. Those with less than a year of experience are encouraged to complete PMI's fundamental self-paced program Management & Leadership for the Medical Practice prior to participation. Visit www.pmiMD.com/onlinetraining.

FREE



Medical Office Management Assessment
Get started today. Visit pmiMD.com/cmom

Certified Medical Office Manager (CMOM)[®]

Nov. 1, 8, 15, 22, 2019
9:00 am - 4:00 pm
Program 23921-1101

Registration Fee:

\$999.00 per person

\$899.20 for MedChi affiliates

Discount code needed when registering
Includes instructional materials

Where:

MedChi
The Maryland State Medical Society
Krause Room
1211 Cathedral Street
Baltimore, MD 21201

Register:

Online: pmimd.com

Fax: (210) 691-8972

Phone: (800) 259-5562

Mail: Shelby Roberts
Practice Management Institute
8242 Vicar
San Antonio, TX 78218

+ CEUs 20

Practice Management Institute grants CEUs for its certified professionals based on total number of instructional hours (1 CEU per hour of classroom instruction). CEUs may be applied to annual renewal requirements as noted on pmiMD.com.

Registration Form Keep a copy for your records.

First Name: _____ Last Name: _____

Practice Name: _____

Job Title: _____ Specialty: _____

Mailing Address: _____

City/State/Zip: _____

Phone: () _____ Fax: () _____

Alternate Phone Number for After Hours Contact: _____

E-mail address: _____

PMI-Certified ID#: _____

Check form of payment: Visa MasterCard American Express Check (payable to Practice Management Institute)

Credit Card #: _____ Exp. Date: _____

Total Amount: _____ Cardholder Name: _____

Cardholder Signature: _____